Start: 7:30PM EST

Agenda

1) Discuss rough draft PMP documents

- Testing section

Is there enough detail as it currently stands

Consensus was that the level of detail was sufficient for PMP

- Way forward with finalizing PMP

Stop date for addition of new material is Wednesday

Wednesday, export from docs, finalize any formatting issues and consolidate into final product

Friday, submit

- Assumption and contrast

Looking for additional inputs

Everyone will take sometime and ‘sleep on it’, and add new content by Wednesday

- Discussed roles and responsibilities

Create positional roles, but remain flexible and don’t lock anyone down to those duties, to prevent member from ‘pigeon holing’/tunnel visioning onto that one area, and allow everyone to participate completely in this process

- Submission requirements?

Slide 40 in lecture 3 talks about what should be included in the PMP, unsure if design documents/coding/test documents are all supposed to be done already and submitted with the PMP. Will Email Dr. Vilkomir

- Work activities section Updated

Presentation/Planning sections updated

Add a section to the PMP for a Quality assurance Plan

- Methods, Tools Techniques

Alan will tackle this

- Acceptance plan

Add a chart for criteria that must be meet for each iteration

- Roles

Assign work activities to individuals

- Work schedule

Break down the testing task from one task encompassing all testing, into a testing task for each iteration

- General formatting, wording, etc…

See something off feel free to edit other sections

Outside perspective on software development process

Admin

* Granted GitHub access
* Next meeting Wednesday 6:00 PM

Close 8:07PM